

Josh Davidoff

I connect platforms and people, enabling grantmakers to focus on mission.

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✿ TOOLS & LANGUAGES

PROFICIENT Fluxx, Airtable, Google Apps, AI workflows (Claude Code, MCP, Skill.MDs), MS Power Apps (Power Automate, Power BI, SharePoint), Monday.com, JIRA, Bill.com, QuickBooks, DocuSign · Spanish (C1)

WORKING KNOWLEDGE SQL, Ruby, Python, Java, C++, HTML · Portuguese (A2)

✿ RELEVANT EXPERIENCE

The Hollyhock Foundation · New York, NY

Grants & Operations Manager

Jan 2026 – present

Administrative & Database Manager

Jun 2022 – Jan 2026

- Own end-to-end grantmaking operations for \$30M+ in annual giving, including financial due diligence, contract administration, accounts payable, reporting, and compliance.
- Administer and innovate with Fluxx GMS: configure forms and workflows, maintain the data model and hygiene, build process documentation, and drive staff and grantee adoption.
- Build leadership-facing dashboards and structured BI reports to track activity, support decisions, surface bottlenecks, and eliminate reliance on disconnected spreadsheets.
- Translate complex operational processes into documented SOPs and clean data structures across Fluxx, Monday.com, Power BI, BILL, and the Microsoft Power Platform.
- Lead AI workflow adoption foundation-wide, driving secure deployment, staff training, guardrails, and responsible AI-assisted analysis tools with structured cognitive checkpoints.
- Design API-driven integrations and automations that cut manual re-entry, improve data integrity, increase audit readiness, and support real-time operational visibility.
- Co-manage \$3M+ in annual grants and direct charitable activities, including a public-access trails preserve in NY State, RFPs for grantees and vendors, and grantee convenings.

✿ PUBLIC SPEAKING

The Bot Stops Here

Jun 2, 2026

Foundations for Research and Innovation in Data and AI · New York, NY

Responsible judgment architecture for AI-assisted due diligence in grantmaking

Small Team, Big Impact

Nov 10, 2025

Technology Association of Grantmakers · Atlanta, GA

Supercharge your grants workflow with automation middleware (Fluxx ↔ Power Automate)

✿ EDUCATION

Princeton University

2021–2022

Ph.D. coursework in Musicology (incomplete)

Roy Dickinson Welch Fellow

Wesleyan University

2018

B.A. in Music & Sociology

High Honors · Phi Beta Kappa · Leavell Memorial Prize · Semester in Cuba

✿ OTHER EXPERIENCE

92nd Street Y · New York, NY

2019–2020

Program Coordinator, Tisch Center for the Arts

- Managed production operations for dozens of concerts at 92Y, including artist liaison and hospitality duties.
- Developed original promotional and educational content for social media outlets.

Chamber Music Society of Lincoln Center · New York, NY

2018–2019

Executive & Development Assistant

✿ MOONLIGHTING

Chair, Immigrant Solidarity Committee

First Unitarian Congregational Society in Brooklyn

Founder, snaildating.com

Slow dating by mail as a social art practice
(built and automated on Airtable)

Songwriter + session musician

Guitar, clarinet, mandolin, banjo,
and whatever else is lying around